

Commissioned Corps Resource Directory

The area code for telephone numbers listed below is 240, unless specified.

| Subject | Phone | Contact |
|---|--------------------|---|
| Career | | |
| Adverse Actions/AWOL Reporting | 453-6002 | Adverse Actions Officer, DCCPR |
| Appointment Boards | 453-6051 | Personnel Management Spec, PMST, DCCPR |
| Assimilation | 453-6051 | Personnel Management Spec, PMST, DCCPR |
| Awards | 453-6039 | Acting Awards Coordinator, PMST, DCCPR |
| Billets | 453-6066, 453-6101 | Billets Transformation Officer |
| COERS | 453-6052 | Personnel Management Spec, PMST, DCCPR |
| Commissioned Corps Bulletin | 453-6084 | Bulletin Editor, DCCPR |
| Commissioned Officer Training Academy | 453-6068 | COTA Director, DCCPR |
| CORPS Information Systems Policy and Management | 453-6085 | Acting Director, DSI |
| Flag Billet Reviews | 453-6036 | Acting Supervisory Boards Manager, PMST DCCPR |
| Flag Promotions | 453-6036 | Acting Supervisory Boards Manager, PMST, DCCPR |
| Grievances | 453-6002 | Adverse Actions Officer, DCCPR |
| Marketing Policy | 453-6161 | Policy Team, DCCPR |
| Pay Policy | 453-6079 | Senior Policy Analyst, DCCPR |
| Policy Development | 453-6079 | Senior Policy Analyst, DCCPR |
| Recruiting Policy | 453-6161 | Policy Team, DCCPR |
| Retirement | (301)427-3295 | Retirement Coordinator, , , Compensation Branch |
| Training (Long Term)/ Default Cases | 453-6037 | HR Specialist, PMST, DCCPR |
| Transformation | 453-6000 | Transformation Officers, OCCO/OCCFM |
| Travel and Per Diem | 453-6059 | Personnel Management Spec, PMST, DCCPR |
| Uniforms | 453-6098 | Policy Advisor, DCCPR |
| Working Integrated Project Teams | 453-6079 | Senior Policy Analyst, DCCPR |

| Force Readiness | | |
|------------------------|----------------|--|
| General Questions | (301) 443-3859 | ofrd@hhs.gov |
| Response Questions | (301) 443-9617 | Ofrd-response@hhs.gov |
| Training Questions | (301) 443-1476 | Ofrd-training@hhs.gov |

| Commissioned Officer Student Training and Extern Program (COSTEP) | | |
|--|----------|--|
| Junior | 453-6072 | JRCOSTEP Coordinator, Recruitment Branch, DCCPR |
| Senior | 453-6045 | SRCOSTEP Coordinator, Recruitment Branch, DCCPR |

| DEERS (ID Cards) | | |
|---|----------|----------------------------------|
| DEERS ID Cards and DEERS Information | 453-6131 | DEERS Technician, PMST, DCCPR |

| Dental-Family Members Dental Plan | | |
|--|----------------------|---|
| Active Duty Dependents | (800) 866-8499 | TRICARE Dental Program |
| Enrollment & Billing | (888) 622-2256 | TRICARE Dental Program |
| Forms | Available on Website | http://www.ucci.com or Contact Enrollment & Billing |

| TRICARE Retiree Customer Service OR on Website | | |
|---|----------------|---|
| Retirees | (888) 838-8737 | http://ddpdelta.org |

| Employment Verification | | |
|--------------------------------|----------------|--|
| Mortgages, etc | (301) 427-3280 | Compensation Branch, OCCSS |
| Statement of Service | 453-6041 | Written Request, Privacy Act Coordinator, DCCPR |
| Inactive and Ready Reserve | (301) 443-4000 | Ready Reserve Coordinator, OSG |

| Information Systems Help Desk | | |
|--------------------------------------|----------------|-----------|
| Tower Building | 453-6093 | CCSB, PSC |
| Silver Spring Center | 1-888-225-3302 | CCSB, PSC |

| Leave Questions | | |
|--|----------|--------------------------------------|
| Administrative, Annual, Maternity, Sick, Station Leave | 453-6077 | Personnel Specialist, PMST, DCCPR |

| Licensure | | |
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| Routine Questions | 453-6037 | Licensure Project Officer, PMST, DCCPR |

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| Licensure FAX Line | 453-6142 | Tower Building |
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| Limited Tours | | |
|-------------------------|----------------|---|
| Licensure | 453-6037 | Licensure Project Officer, PMST, DCCPR |
| Medical | (301) 427-3288 | Medical Affairs Branch, OCCSS |
| Limited Tour Extensions | 453-6037 | Licensure Project Officer, PMST, DCCPR |

| Medical | | |
|--|----------------|---|
| Medical Qualifications | 453-6009 | Medical Evaluation Officer, AT, DCCPR |
| Fitness for Duty/Medical Management Questions | (301) 427-3288 | Medical Affairs Branch, OCCSS |
| Disability Retirement | (301) 427-3288 | Medical Affairs Branch, OCCSS |
| Medical Readiness | (301) 443-1306 | Medical Readiness Manager, Readiness Team, DCCPR |

| Official Personnel Folder | | |
|----------------------------------|----------------|---|
| Copies of Document | 453-6041 | Privacy Act Coordinator, PMST, DCCPR |
| Document Submission | (301) 480-1407 | -eOPF Fax Line |

| Pay and Allowances | | |
|---|----------------|---|
| Active Duty | (301) 427-3280 | Payroll Technician, CB, OCCSS |
| Death/Survivor Benefits | (301) 427-3280 | Survivor Assistance Officer, CB, OCCSS |
| Retirees/Annuitants | (301) 427-3280 | Payroll Technician, CB, OCCSS |
| Special Pay | (301) 427-3280 | Payroll Technician, CB, OCCSS |
| Service Members Group Life Insurance | (301) 427-3280 | Payroll Technician, CB, OCCSS |

| Personnel Orders and Actions | | |
|---|--|--------------------------|
| BLUE Team Categories: Health Service, Medical, Environmental Health, Engineer, Veterinary, Therapy, '*' includes Gold Team categories GOLD Team Categories: | | HR Specialist, AT, DCCPR |

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| Nurse, Pharmacy, Dental, Scientist, Dietitian (Please see BELOW) | | |
| BLUE TEAM | 453-6016 | LAST Name Starting with: A,G,L,O,Q,S,C,V,G* |
| BLUE TEAM | 453-6019 | LAST Name Starting with: B,I,N,P,T,W,F,H,Q*,A* |
| BLUE TEAM | 453-6022 | LAST Name Starting with: E,J,K,M,R,X,Z |
| GOLD TEAM | 453-6015 | LAST Name Starting with: C,D,F,H,T,U,Y,W,I,O,L |
| GOLD TEAM | 453-6017 | LAST Name Starting with: E,J,K,M,R,X,Z,B,V,N,P |
| Physical Qualifications (APPLICANTS) | 453-6009 | Medical Evaluation Officer, AT, DCCPR |
| Suitability/Security | 453-6012 | Personnel Security Representative, AT, DCCPR |

| Promotions | | |
|--------------------------------|----------|---|
| General Promotion Inquiries | 453-6036 | Personnel Management Spec, PMST, DCCPR |
| PIR Inquiries | 453-6051 | Personnel Management Spec, PMST, DCCPR |

| Recruitment | | |
|--|----------------------------|--|
| Main Number | (800) 279-1605 | |
| Office of the Director | 453-6086 | Recruitment Director, |
| Department of Defense (DoD)/PHS Mental Health Initiative | 453-6045 | Mental Health Initiative Program Manager |
| New Applicant Conference Calls | 453-6057 | Recruitment Specialist Recruitment Branch, DCCPR |
| Associate Recruiter Program (ARP) | 453-6057 Or 453-6061 | ARP Coordinator Recruitment Branch, DCCPR |
| Prospective Applicants | (800) 279-1605 | USPHS Call Center |
| JrCOSTEP | 453-6072 | JrCOSTEP Coordinator, Recruitment Branch, DCCPR |
| SrCOSTEP | 453-6045 | SrCOSTEP Coordinator, Recruitment Branch, DCCPR |
| Recruitment Materials | 453-6061 | Recruitment Branch, DCCPR |

| Statement of Service | | |
|-----------------------------|----------------|---|
| Active Duty | 453-6125 | HR Specialist, AT, DCCPR |
| Not Active Duty | 453-6041 | Privacy Act/FOIA Coordinator, PMST, DCCPR |
| Survivor Assistant | (301) 427-3280 | Survivor Assistance Officer, CB, OCCSS |
| Retiree | (301) 427-3280 | Retirement Coordinator, CB, OCCSS |

| Veteran's Benefits | | |
|---------------------------------|----------|----------------------------------|
| Guaranteed Home Loan Program | 453-6034 | Coordinator, PMST, DCCPR |
| Education Benefits Programs | 453-6034 | VEAP Coordinator, PMST, DCCPR |

| Office of the Surgeon General (OSG) | | |
|--|----------------|---|
| Main Phone # | Fax # | Website |
| (301) 443-4000 | (301) 443-3574 | http://www.surgeongeneral.gov/ |
| Division | | Information |
| Surgeon General Policy Advisory Council | | http://dcp.psc.gov/AboutUs.aspx |
| Chief Professional Officers | | |
| Professional Advisory Committees (PAC) | | |
| PAC Chair Persons | | |
| Commissioned Corps Liaisons | | |

| Division of Commissioned Corps Personnel and Readiness (DCCPR) | | | |
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| Main Phone # | Fax # | E-Mail | Street Address |
| 453-6000 | 453-6120 | OCCOHelpdesk@hhs.gov | 1101 Wootton Parkway, Plaza Level, Rockville, MD, 20852 |
| Branch/Team | Phone #/E-Mail | | Fax # |
| Immediate Office of Director | IOD 453-6000 | | 453-6120 |
| Assignments Team, DCCPR | AT 453-6125 | | 453-6127 |
| Personnel Management Support Team, DCCPR | PMST 453-6036 | | 453-6134 |
| Recruitment Branch, | RB 453-6086 | | 453-6127 |

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| DCCPR | | |
| Training Team, DCCPR | TT 453-6068 | 453-6141 |
| Readiness, Deployment, and Ready Reserve Branch, DCCPR | RDRRB 453-6089 ofrd@hhs.gov ofrd-response@hhs.gov or ofrd-training@hhs.gov | 453-6109 |

| Program Support Center (PSC) Office of Commissioned Corps Support Services (OCCSS) | | | |
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| Division | Phone # | Fax # | Addresses |
| Compensation Branch | (301) 427-3280 | (301) 427-3431 | 8455 Colesville Road, Suite 935, Silver Spring, MD 20910 |
| Medical Affairs Branch | (301) 427-3260 | (301) 427-3434 DO NOT FAX MEDICAL DOCUMENTS | 8455 Colesville Road, Suite 910, Silver Spring, MD 20910 |
| Commissioned Corps Systems Branch | (301) 427-3350 | (301) 427-3440 | 8455 Colesville Road, Suite 950, Silver Spring, MD 20910 |

| Program Support Center (PSC) Commissioned Corps MEO (CCMEO) Support Team | | | |
|---|----------------|--|---|
| Main Phone # | Fax # | E-Mail | Address |
| (888) 225-3302 | (301) 443-0665 | cchelpdesk@psc.gov | 8455 Colesville Road, Room 950, Silver Spring, MD 20910 |