



## American Indian/Alaska Native Commissioned Officers Advisory Committee (AI/ANCOAC) Meeting Minutes

### MEETING DETAILS

<b>When:</b>	<b>Date:</b> July 17, 2014	<b>Time:</b> 2:00 EST; 1:00 CST; 12:00 MST
<b>Where:</b>	<b>Location:</b> Telecom	<b>Dial-In:</b> 1-877-854-9526 <b>Participant Passcode:</b> 45233017
<b>Who:</b>	<b>Chair::</b> CDR Renee Robinson	<b>Recorder:</b> CDR Renee Robinson
<b>Why:</b>	<b>Meeting Purpose:</b> AIANCOAC: General Member's Meeting	

VOTING MEMBERS		PRESENT	ABSENT	EXCUSED	ALTERNATES
1	Ayala, CDR Carma		X		
2	Battese, LCDR Angela	X			CDR Nichols
3	Benitez-McCrary, CAPT Mercedes		X		
4	Beyale, LCDR Shannon		X		
5	Bresette, CAPT James	X			Capt Wilkins
6	Brown, CDR Nadine			X	LCDR Kostamo
7	Dineyazhe, LCDR Dawn	X			LT Frank
8	Fallon, LT Angela	X			CAPT Wilkins
9	Frank, LT Melinda	X			LT F. Brown
10	Goodwin, CDR Robin	X			CDR Nichols
11	Kostamo, LCDR David		X		LCDR Brown
12	Laird, CDR David	X			LCDR Warner
13	Nichols, CDR Cara		X		LCDR Dineyazhe
14	Peyketewa, LCDR AI	X			
15	Robinson, CDR Renee	X			LCDR Tveit
16	Saria, LCDR Randy		X		CDR Robinson
17	Tveit, LCDR Andrienne	X			CDR Robinson
18	Two Hawk, CDR Sophie		X		LCDR Sampson
19	Warner, LCDR James	X			CDR Laird
20	Zimprich, LT Erica	X			CDR Nichols
	<b>TOTALS-20</b>	<b>12</b>	<b>6</b>	<b>1</b>	



ADVOCATES		PRESENT	ABSENT	EXCUSED
1	Bill, CAPT Nancy		X	
2	Brown-Edison, LT Fleurette		X	
3	Dickson, CDR Jeff		X	
4	Hogner, CDR David		X	
5	Means, LCDR CJ		X	
6	Sampson, LCDR Lindsay	X		
7	Town, CDR Cecile		X	
8	Wilkins, CAPT Craig	X		
9	Wyllie, RADM Dawn		X	
10				
11				
	<b>TOTALS – 9</b>	<b>2</b>	<b>7</b>	<b>0</b>

- I. Any guests present: None
  - A. Agenda Changes: Request, discuss cultural report earlier in the meeting
  - B. Approval of minutes: June 2014
    - April minutes approved: Motioned by CAPT Bresette and 2<sup>nd</sup> by LT Fallon.

**II. Officer Reports**

**A. Chair- CDR Robinson**

- 1. CDR Robinson discussed draft networking tool (emailed to group with April and June meeting minutes).
  - a. Fields added based on feedback, individuals asked to comment and or fill in if fields acceptable and return for discussion/posting/dissemination by August 15<sup>th</sup> completion.

**B. Vice- Chair: CDR Two Hawk: No report.**

**C. Secretary- LCDR Brown:** From last meeting we were able to identify additional alternates, total number of members who now have alternates to 16 out of 20.

- 1. CAPT Bresette mentioned the bylaws stating that alternates should be those on the advocate list. CDR Brown and Robinson have started calling the members to determine if they are still interested in serving as an advocate. LT Brown-Edison has been



identified as the new alternate for LT Frank. Calls out to CDR Dickson and LCDR Means.

1. **D. Treasurer- LT Melinda Frank: (CDR Two-Hawk) No Report but discussion regarding inability to get LT Frank Access.** Individual who paid for the ceremony plaques still has not been reimbursed by AIANCOAC
2. Passing account information has been a continued problem per CAPT Bresette. Suggestion has been to have at least 2 executive committee members obtain access.
3. CDR Robinson to look into obtaining signature cards for the financial institution with CDR Two-Hawk and will be one of the signing committee members along with LT Frank. Goal will be to have access by next meeting.

### III. COA, SG and Corps Updates: RADM Wyllie: Report by CAPT Wilkins.

#### A. CAPT Wilkins

1. **COA has a new leader on the Board of Directors (Jim Curry).**
2. **CAPT Wilkins offered to start sharing the COA monthly reports regarding lobbying activities.** The proposed information is more concise than the information provided in Frontline. Plan to start presenting for August 21<sup>st</sup> meeting.

### IV. MOLC Updates-LCDR Battese/LCDR Dineyazhe:

A. Certificates of appreciation sent out by CDR Laird to: CDR Nichols, LCDR Battese, and CAPT Bresette. B. CDR Warner asked to join MOLC meetings and offered to join the Bylaw subcommittee. CDR Laird and LCDR Dineyazhe to facilitate the effort.

#### **Subcommittee Reports:**

*Awards Chair:* CDR Laird.

- 4 awards this year: For officers who apply for a “Special Assignment” award you will need to include a copy of your “appointment letter” with your award submittal.
- CDR Robinson requested CDR Laird to do a short tutorial on “how to write up awards”. Request that complete for August 21<sup>st</sup> meeting.

*Bylaws/Charter Chair:* CAPT Bresette

- Discussed, need for new members to serve as advocates (See bylaw excerpt below).

Advocates

1. Advocates serve as formal supporters of the AI/ANCOAC and its mission.



2. The primary distinction between advocates and members is that advocates cannot introduce or vote on AI/ANCOAC motions unless the advocate is a duly appointed alternate for the voting member.
3. Advocates must meet the same membership eligibility criteria as members, except advocates are not limited to two, three year terms.
4. Requests to be an advocate should be submitted in writing in June to the AI/ANCOAC Officers for consideration and approval.
5. Advocates are expected to participate in monthly meetings. Advocates are expected to attend 50% or more of meetings and to provide excused absences if they are unable to be present.
6. Advocates are required to belong to at least one committee.
7. Advocates serve for three-year terms.
8. The same considerations to advocate selections apply to member selection including the necessity to have broad, balanced representation of agencies, geography, gender, minority status and professional discipline.

*Communication Chair:* Just a reminder to let CDR Brown know about any communication initiatives.

*Cultural Chair:* LCDR Tveit reviewed results of the survey (see attached).

*Fundraising Chair:* No report.

*Membership Chair:* LCDR Saria sent CDR Brown names to add to the list serve and has begun to contact individuals via telephone to confirm interest with CDR Robinson.

*Mentoring and Career Development & Recruitment and Retention Chair:*

- Intern has been hired for the EDUS Grant (traditional healing garden)
- David will be helping to coordinate and looking for those interested in participating. Preparing list of needs to disseminate to the group by 8/14/14.
  - Will include resource identification
    - Plants, instructional materials (similar to Captain Planet), traditional uses for plants and recipes

## V. General Announcements

- Time of the year for school supply initiative – checks, target, or amazon gift cards can be sent to:

CDR Renee Robinson  
7401 Whist Rd  
Anchorage, AK 99507.



## **VI. Action Items:**

- July meeting minutes approved.
- Find out readiness percentages for our group.

## **VII. Agenda Items for next meeting:**

- Group discussion on fitness matrix
- Assign alternates for remaining members.
- **Review Asks for EDUS**
- **Discuss Award for School supply initiative**

## **VIII. Next meeting:** Aug 21, 2014

## **IX. Adjourned:**

**Meeting adjourned July 17, 2014 @ 13:50:00 (EST)**

**Motion by CDR Bresette**

**Second motion by LCDR Warner**

**Voted: Yes-12 (quorum)**