

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
June 9, 2011 from 1200 -1330 EST



Next Committee Meeting:
October 13, 2011
1200 - 1330 hours EST
Via teleconference

Teleconference Number 1-888-560-9691
 Pass code: 2248641



VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CDR	Ruano-Rossil	Jorge	FDA, Irvine, CA	SCI
Excused	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Present	CDR	Aizvera	Jeasmine	NIH, Bethesda, MD	HSO
Present	CDR	Rondon	Luis	USCG, Arlington, VA	MED
Present	LCDR	Cruz	Miguel	CDC, Atlanta, GA	HSO
Present	LCDR	Rodriguez	Luis	CDC, Ft Lauderdale, FL	EHO
Present	LCDR	Reeves	Marybel	BOP, Edgefield, SC	NUR
Present	LTJG	Santiago	Yvonne	FDA, Jamaica, NY	HSO
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Absent	LCDR	De Jesus	Frances	FDA, San Juan, PR	HSO
Present	LT	Estevez	Carlos	BOP, Ft Worth, TX	THER
Excused	LCDR	Faytong	Eduardo	USCG, New Orleans, LA	HSO
Present	LT	Sandoval	Michelle	CDC, Los Angeles, CA	HSO
Absent	CDR	Turcios-Ruiz	Reina	CDC, Atlanta, GA	MED
Present	CAPT	Lopez	Armando	HRSA, W. Palm B., FL	MED
Absent	CDR	Torres	Norman	HRSA, New Orleans, LA	MED
Absent	LCDR	Alicea	Candido	NIH, Ft Frederick, MD	SCI
Absent	LCDR	Martinez	Maria	BOP, Fairton, NJ	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Present	LCDR	Alicea	Edgardo	USCG, Portsmouth, VA	MED

GENERAL MEMBERS PRESENT:

LT Diana Vargas, LCDR Antonio Vargas, LCDR Carlos R. Castillo, CAPT Lydia Soto-Torres

I. CALL TO ORDER

- **Welcome and Roll Call:** The meeting was called to order at 1205 by LCDR Eduardo Faytong and roll call was started. When roll was completed 13 voting members were present and quorum was obtained. Few other members joined the call afterward. Meeting Minutes of April 14, 2011 were approved.

II. ACTION ITEMS

- **2011 USPHS Scientific Symposium Update:** For those attending the symposium, please send CAPT Galindo an email if you plan on attending the COF Symposium. Those officers attending will be meeting at a local restaurant for a greet and meet. It's tentatively scheduled for Monday or Tuesday evening.
- **Request pictures for MOLC Booth.** We encourage officers attending the COF Symposium to take pictures to post in our website and save for next year's MOLC booth. If you have any pictures in action, please e mail CAPT Aponte, LCDR Castillo and LCDR Vargas to display at this year MOLC Booth.
- **COF Symposium MOLC Luncheon:** Will Take place June 22, 2011 from 11:45 to 13:15. RADM Epi Elizondo, HSO CPO will be the Keynote Speaker this year.
- **COINS:** 23 Coins were purchased from CAPT Montoya (Ret) for \$230.00. We will have a total of 45 Coins available for sale at the COF Meeting at the MOLC Booth. The remaining coins after the meeting will be divided between the Treasurer and CDR Reyes.
- **Subcommittees:** Should be meeting regularly to execute action plan for the Hispanic Heritage month.
- **Proposed Activities:** HOAC Will be participating in the 4th Annual Federal Hispanic Summit that will take place on September 21-22, 2011 at the NIH Natcher Center, MD
- **HOAC History:** CAPT Galindo made a folder with some information provided by CAPT Montoya (Ret) who was one of the HOAC Founders.
- **Special Assignment Award :** Reminded all voting members to continue to maintain Log to document participation in HOAC activities as 30 hours is the criteria for this award.

III. SUBCOMMITTEE REPORTS

Charter and Bylaws Subcommittee:

Chair: LCDR Marybel Reeves
Members: CDR Jeasmine Aizvera
 LCDR Martha Wanca.

- Several members are routinely absent from our meetings. Charter and By Laws would need to be reviewed as to how proceed and follow up with these officers.

Communication and Public Relations Subcommittee:

Chair: CDR Jorge Ruano-Rossil

- The website has not been changed. CDR Ruano-Rossil will work with LT Smith to resolve the issue . The URL has been updated under the miscellaneous section at <http://dcp.psc.gov>. Our website is now <http://www.usphs.gov/corpslinks/hoac/> . Any information about leadership should be sent in a table format.
- Information (Chair and Executive Committee membership needs to be updated).
- CDR Ruano-Rossil informed via e mail that he is currently in conversations with the Latino Museum personnel of Los Angeles, CA to disseminate news of prominent as an incipient Latin American Artists (musicians, painters, poets, sculptors) an other social events benefiting the Hispanic community around the country. This is a good opportunity for visibility not only for HOAC but for the PHS. Approval would have to be sought if the Latino Museum requests our involvement.

Nomination and Membership

Chair: LCDR Edgardo Alicea

- We are having some difficulties with the availability of HOAC Self Nomination application link in our website. So far, Applications forms are sent to officers requesting via e mail. LT Reginald Smith will be contacted about this issue.

Recruitment and Retention Subcommittee:

Chair: CDR Luis Rondon

Members: LT Michelle Sandoval

LCDR Erik

CAPT Lydia Soto-Torres

LCDR Miguel Cruz

- Working on getting contact information from Universities with a large Hispanic population. CDR Rondon will be working with the members of the subcommittee to discuss recruitment activities for this year and review Universities list.

Education and Outreach Subcommittee:

Chair: Vacant (to be solicited)

Members: CAPT Laura Aponte

LCDR Carlos Castillo

- CAPT Aponte and LCDR Castillo will be representing HOAC at the 4th Annual Hispanic Federal Summit during the Hispanic Heritage month. Approval from the OS office to represent HOAC will be obtained.

Awards and Recognition Committee

- LT Santiago announced the 2011 recipients of the Juan Carlos Finlay Award
CAPT Lydia Soto-Torres- Sustained Service Award: Career Dedication
Dr. Strauss- Significant Achievement Award: Notable Achievement

EXECUTIVE COMMITTEE Reports

MOLC Representative

CDR Jeasmine Aizvera

- MOLC is gearing up for the USPHS scientific symposium. A major event is the minority officer's award ceremony. All four groups will be presenting awards to nominees. HOAC will present the Juan Carlos Finlay Award at the MOLC Luncheon on June 22nd, 2011 . We must have a good representation.

VICE CHAIR

- LT Sandoval represented HOAC at the MOLC monthly meeting and is presiding over this meeting
Reminder that the COA ribbon is only to be worn while actually attending the COA meetings, conventions or other ceremonies as a member of this organization.
- HOAC History Committee: Call to form an Ad-hoc committee to research and work with the history of HOAC . CAPT Galindo has started to gather information about the HOAC and its founders . Requesting volunteers.

- COINS: 23 Coins were purchased from CAPT Montoya (Ret) for \$230.00. We will have a total of 45 Coins available for sale at the COF Meeting at the MOLC Booth. The remaining coins after the meeting will be divided between the Treasurer and CDR Reyes.

SECRETARY

- LCDR Faytong has been excused from this meeting - Nothing to report at this time. LCDR Alicea will be assisting with the recording of the minutes.

TREASURER

LCDR Rodriguez reported the expected following expenses:

Juan Carlos Finlay Award Plaques-----	\$ 250.00
HOAC Coins-----	\$ 230.00
Juan Carlos Finlay Recipient Financial Assistance	\$ 350.00 (approximately)

All the above expenses have been approved by the Executive Committee

IV. ADJOURN. Meeting was adjourned at 1320 EST.

NEXT meeting August 11, 2011

HOAC Website: <http://www.usphs.gov/corpslinks/hoac>