



Public Health - Professional Advisory Group
 General Membership Call
 Meeting Minutes
 June 11, 2012



PAG:	Public Health Professional Advisory Group
Meeting Purpose:	Monthly Call with Voting Members and Volunteers
Meeting Date:	11 June 2012
Meeting Time:	2:00-3:00 EDT
Meeting Location:	Teleconference
Meeting Facilitator:	CDR Joseph Roth
Attendees #s:	See below
Minutes Issued By:	LT Rebecca Bressman
Minutes Approved By:	<i>CDR Joseph Roth and Voting Members</i>

Dial-In Number: 312-340-6650 (number change)
Conference Code: 4675464

In Attendance:

Rank	Last	First	Role	Attendance
LT	Arlotta	Dawn		Present
CDR	Benke	Maria	Voting Member	Present
LT	Bovenizer	Brittany	Secretary	Excused
LCDR	Brown Cora	Sherene	Voting Member	Present
LCDR	Brown	Christye	Voting Member	Absent
LCDR	Coleman	Shwana	Voting Member	Present
CDR	Durgin	George	Senior Advisor	Present
CDR	Hausman	Leslie	Voting Member	Present
LCDR	Hoard	Marna	Voting Member	Present
LT	Marshall	Valerie	Voting Member	Present
CDR	Matthias	Joy Ann	Voting Member	Present
LCDR	Morfit	Van	Voting Member	Absent
CDR	Roth	Joseph	Chair	Present
LCDR	Washington-Jones	Deidre	Voting Member	Present
LCDR	Weinburke	Matthew	Voting Member	Present
LCDR	Woolfolk	Jyl	Voting Member	Present
CAPT	Wilkins	Craig	Senior Advisor	Absent
LCDR	Williams	Lorraine	Voting Member	Absent

Call to Order: CDR Joseph Roth called the meeting to order.

Role Call: LT Rebecca Bressman

Chair's Report

CDR Joseph Roth

- Seeking volunteers for PHPAG
- Information will be sent out in the near future

Old Business

Approval of May 2012 Meeting Minutes

- Motion: LT Arlotta motioned to approve Minutes from May 2012 as read
- Vote: Unanimous approval

Committee Reports

Recruitment & Retention Committee

LCDR Sherene Cora gave the report Circulated Standard Operating Procedures on voting membership

- In review with Executive Committee
- Once finalized will send out for review
- New officer on committee
 - Currently being boarded

Communications Committee

LCDR Sherene Cora gave the report

- Finalized PHPAG brochure for disbursement at COA Scientific Symposium
 - Circulated to voting members
 - Edits completed
 - Positive feedback received
- Website edits submitted to webmaster
- Two volunteers have joined and more are needed
- Currently working on a design for the PHPAG coin and plan to circulate to committee members for review and then to voting members.

Awards

LCDR Matthew Weinburke provided the report

- Moved forward with the award
 - Will present at COA symposium
- Developed Standard Operating Procedure for awards process
 - Going to make edits – to be completed by end of July

Mentoring

LT Valerie Marshall gave the report of the committee

- Officially launched peer-to-peer networking
 - 6 officers signed up
 - 2 sets of officers have been matched
- Requesting officers sign up for HSO mentoring program too

Career Development

CDR Joseph Roth provided an update on behalf of LCDR Deidre Washington-Jones

- Quality of work/life balance survey has been completed
 - Submitted for approval

- Call to discuss further in August
- Ongoing coordination of speakers for the presentation of certification of Public Health
 - Certification has been out for some time although new to field
 - CPH exam – committee to research and advise
 - Brown bag sessions will occur in the future

Public Health Specialists Updates and product reports:

Epidemiology

LCDR Leslie Hausman gave the report of the committee

- Great brown bag presentation on digital disease detection
- Upcoming roundtable at COA Scientific Symposium
- Liaison role – working closely with the USPHS PAGs (Scientist, Nursing, Physician, and Veterinarians) to keep abreast of Epidemiology related activities.

Health Promotion/Health Education

LCDR Jyl Woolfolk gave the report of the committee

- June 14th, HPHE Committee - Brown Bag
 - Nutrition & Diet
- Group is growing
 - Still recruiting members
- Will be at COA
 - Roundtable during category day
 - CHES/MCHES competencies
- Next meeting in July

Generalist

LCDR Lorraine Williams & LCDR Marna Hoard

- Working on article for JOAG
 - Hoping to get in next publication cycle
- Supplement document to the HSO benchmarks for generalists
- Generalist roundtable
- Brown Bag
 - Waiting for confirmation date
- Added additional volunteers to group
 - Eight current volunteers

Policy

LCDR Idongesit Essiet-Gibson

- No updates/comments

Advisors

- No updates/comments

COA

LT Dawn Arlotta reported

- Before registration closed there was a minimum of 240 HSO officers registered
 - Number will be closer to 300
- Four roundtable discussions

- Opportunity to market and meet with fellow officers
- Cap of \$637 per officer (travel funds) – for airline, registration, hotel, etc.
 - Travel expense form through CC Office
 - Limit on number of officers per agency
- Category day – roundtable discussions
 - Card at each table with info
- Live general membership call with senior advisors and executive team
 - Meet & greet – encourage all to attend
 - Khaki is uniform of the day

New Business

- AMSUS
 - Accepting a call for abstracts (poster session)
 - AMSUS awards closing June 30th
 - Please consider nominated someone

CDR Roth adjourned meeting at 2:45pm.

General Membership:

CDR	Deborah	Boling
CDR	David	Lau
		Valentin-
CDR	Iris E	Bon
CDR	Michael	Schmoyer
LCDR	Antoine	Smith
LCDR	Kimmine	Pierce
LCDR	Elizabeth	Garza
LCDR	Ieshia	Jones
LCDR	Zanethia	Eubanks
LCDR	Ieshia	Jones
LCDR	Crystal	Russell
LCDR	Andrea	Peay
LT	Cindy	Eugene
LT	Tara	Carolfi
LCDR	Nisha	Antoine
LT	Niketta	Womack