



Public Health- Professional Advisory Group
General Membership Call
Meeting Minutes
Monday, March 12, 2012



PAG:	Public Health Professional Advisory Group
Meeting Purpose:	Monthly Call with Voting Members and Volunteers
Meeting Date:	12 March 2012
Meeting Time:	2:00 – 3:00 PM EST
Meeting Location:	Teleconference
Meeting Facilitator:	LCDR Deidre Washington-Jones
Attendees	See below
Minutes Issued By:	LCDR Melanie Ross
Minutes Approved By:	

Dial-In Number: 312-340-6650 (number change)
Conference Code: 4675464

In Attendance:

Rank	Last	First	Role	Attendance
LT	Arlotta	Dawn	Ex-Officio	Excused
CDR	Benke	Maria	Voting Member	Excused
LTJG	Bovenizer	Brittany	Secretary	Excused
LCDR	Brown Cora	Sherene	Voting Member	Present
LCDR	Brown	Christye	Voting Member	Present
LCDR	Coleman	Shwana	Voting Member	Absent
CDR	Durgin	George	Senior Advisor	Absent
CDR	Hausman	Leslie	Voting Member	Excused. Proxy – LT Dina Passman
LCDR	Hoard	Marna	Voting Member	Present
LT	Marshall	Valerie	Voting Member	Proxy – CDR Joy Ann Mathias
CDR	Matthias	Joy Ann	Voting Member	Present
LCDR	Morfit	Van	Voting Member	Present
CDR	Roth	Joseph	Chair	Excused
LCDR	Washington-Jones	Deidre	Chair-Elect	Present
LCDR	Weinburke	Matthew	Voting Member	Present
LCDR	Woolfolk	Jyl	Voting Member	Absent
CAPT	Wilkins	Craig	Senior Advisor	Absent
LCDR	Williams	Lorraine	Voting Member	Present

Call to Order: 2:00 PM

LCDR Washington-Jones called the meeting to order.

Roll call for voting members only.

Old Business

Motion to Approval of February 2012 meeting minutes.

- Postpone approving the February minutes since they have not yet been emailed to everyone.

Committee Reports

Membership – LCDR Christye Brown

- Summary Report of the Retention Survey is available
- Follow-up on the Executive Committee approval for the appointment of LCDR Nisha Antoine as the Chair and LCDR Sherene Brown Cora as the Co-Chair of the Communications Committee

Communications – LCDR Nisha Antoine

- An announcement has been sent out with the Communications Committee SOP. A new announcement will be sent out with some name changes to the SOP.
- The communications Committee Chair now is LCDR Nisha Antoine and the Co-Chair is LCDR Sherene Brown Cora.
- LCDR Deidre Washington-Jones will work with Executive Committee to review the process of appointing committee chairs and co-chairs.
- The committee is looking for volunteers. The committee meets monthly the 2nd Wednesday, 2:00 – 3:00 PM.

Mentoring – CDR Joy Ann Mathias proxy for LT Valerie Marshall

- Recruiting for officer mentors O-5 rank and above.
- Peer-to-Peer Mentoring Program peers should be of the same rank to avoid overlap with the HSO Mentoring Program.

Career Development – LCDR Deidre Washington-Jones

- The committee has just completed a series of 3 strategic planning sessions.
 - Discussion to potentially add global health as a separate public health specialist group.
 - Global Health Brown Bag was very well-attended
- Stay tuned for upcoming Brown Bags
 - Policy implications for MPH credentialing
 - Informational Brown Bag on CHES certifications

Public Health Specialists:

Epidemiology –LT Dina Passman Proxy for CDR Leslie Hausman

- Sponsoring a roundtable at COF including CDR Roth as a presenter
- Upcoming Brown Bag “Digital Disease Detection”
 - Malaria Surveillance
 - Cholera Outbreak in Haiti

Policy – LCDR Letia Bozeman Proxy for LCDR Idongesit Essiet-Gibson

- Presenting a session at COF
- Developing policy resources for PHPAG website.

Health Promotion/Health Education – LCDR Deidre Washington-Jones Proxy for CDR Maria Benke

- Volunteers working on CEU committee to offer CHES credits at COA.
- February 23 Brown Bag was well-attended with about 48 participants and CHES credits were offered
- March Brown Bag was cancelled.
- Committee developed a checklist for planning Brown Bags

Generalist of Public Health – LCDR Marna Hoard

- Finalizing dates for 2 Brown Bags, 1 for the end of April and 1 for the end of May
- Sponsoring a roundtable at COF discussing global health and communicable diseases
- Submitting an article to JOAG Spring Journal on upcoming Brown Bags and information about the generalists of public health

Awards – LCDR Matthew Weinburke

- March 30 is the deadline for award nomination packages
- No nominations submitted as yet
- Strongly encourage submission of nominations as a new PAG presenting the award COF
- Developing an Awards Committee SOP
- Contact LCDR Matthew Weinburke or LCDR Paula Washington for questions about the awards process or nominations

Open Forum

- COA 2012 – LCDR Deidre Washington-Jones
 - Arlotta and Bozeman serve as representatives of the PHPAG
 - Developing agenda and extra block of time
 - 4 roundtable abstracts submitted
- Check HSO weekly announcements for details about PHPAG members participating in AMSUS video.
- Consider submitting an abstract for the AMSUS conference next year
- Email a chair if interested in volunteering on any committees
- Be sure your leverage your resources by collaborating with other PAGs
- Complete the information at the link included in the agenda to document your attendance on this call
 - **NEW PROCESS TO DOCUMENT ATTENDANCE!**
Please click on the link below to let the PHPAG know you participated in today's General Membership call. Voting Members are NOT required to do so. If you have any problems accessing the link please email LTJG Bovenizer at bbovenizer@hrsa.gov.
<https://docs.google.com/spreadsheets/viewform?formkey=dDdtTDFNRFRCycTBhWnExeW1UOWlsR1E6MQ>

New Business

- Motion: LCDR Brown moved to separate the Communications Committee from the Membership Committee
- Vote: The motion was not voted on by voting members. An electronic vote is pending.

Adjournment: 3:03 PM

Members at Large:

CDR	David	Lau
CDR	Adam	Tahiru
CDR	Sylvester	Smith
LCDR	Elizabeth	Garza
LCDR	Melissa	Morrison
LCDR	Antoine	Smith
LCDR	Melanie	Ross
LCDR	Ieshia	Jones
LCDR	Paula	Washington
LCDR	Gene	Gunn Jr.
LCDR	Elizabeth	Garza
LCDR	Letia	Boseman
LT	Cindy	Eugene
LT	Niketta	Womack
LT	Natalie	Gibson
LT	Margaret	Whittaker
LT	Nisha	Antoine

LT	Christian	Bullock
LT	Angela	Hodge
LT	Kimberley	Gordon
LT	Debra	Wagner
LT	Brandy	Rose
LT	Sara	Aimi-Bolourian